

# Work for a company as unique as you are

## ASSISTANT CONFERENCE & BANQUETING MANAGER

THE PARKVILLE • £20K PER ANNUM

### WHAT ARE YOU ALL ABOUT?

Customer service that is second to none will be at the heart of everything you do. You will have the ability to grow sales and effectively organize staffing levels. We will reward you, invest in you and above all, provide you with an excellent work/life balanced health work environment.

### INTERESTED? SO WHAT ARE WE ALL ABOUT?

Quite simply, the best Conference & Banqueting venue in Lanarkshire. Joining an amazingly talented Management team you will be a welcome addition to the team. The Parkville is a traditional pub with traditional values and comprises of a lounge, bar, 100 seat restaurant, function suite with a capacity for up to 250 guests and bedrooms.

Your journey starts here. We will reward you, invest in you and above all, provide you with an excellent work/life balance.

### ENJOY OUR COMPREHENSIVE BENEFITS PACKAGE

- Company Pension plan • 28 days paid holidays
- Opportunities for promotion & transfer across the Group • Golf Membership • Child care vouchers
- 20% discount for friends and family
- Discounted rates on F&B, rooms and facilities
- 10 year club – rewarding long service

### WHAT YOUR ROLE WILL INVOLVE:

- Co-ordinating all forthcoming events and functions whilst leading the banqueting team to ensure high levels of service and guest satisfaction.
- Managing and responding to customer enquiries.
- Guiding clients by making suggestions regarding all aspects of event to ensure all guests expectations are met and profitable margins are in place.
- Completing final event delivery checks.
- Driving sales and being actively involved in Company promotions.
- Controlling budgets and costs & meeting Sales targets.
- Complying with company, Legal and Statutory H & S regulations.

### AS THE IDEAL C&B MANAGER YOU MUST HAVE:

- Have a minimum of 1 year previous C & B Management experience within a similar business.
- Have previous experience of meeting key financial targets and controlling costs including payroll.
- Be able to develop a high performing team to meet current and future business challenges.
- Great time keeping and reliability.
- Excellent attention to detail.
- Be an effective coach who has the ability to train and develop the team on day to day and longer term issues.
- Be a champion of excellent service within the hospitality industry..



If you think you have what it takes to join a dedicated team of highly motivated individuals we'd love to hear from you. Please send your CV to [people@lisini.co.uk](mailto:people@lisini.co.uk)

